

Keith A. Barley

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WORK HISTORY:

August 2004 – Present

Independent Video Production

September 2002 – July 30, 2004

PSI - Personnel Staffing, Inc. Temp. assignment to Schlumberger at ConocoPhillips

P.O. Box 2515

1312 N. Seventh St.

Ponca City, Oklahoma 74602

Computer and related equipment asset management.

Worked concurrently with Sykes Enterprises, Inc.

January 2000 - February 2003

Sykes Enterprises, Inc

1701 Sykes Blvd.

Ponca City, Oklahoma 74601

Warranty Technical Phone Support for Gateway Computers

Software and hardware troubleshooting, repair and parts replacement.

September 1983 - December 1999

Central Office Equipment and Supply

310 E. Grand

Ponca City, Oklahoma 74601

Technical Services (Technician/Service Manager)

Intake, scheduling, estimating, parts researching and procurement, and repair of electro-mechanical and electronic typewriters, word processors, copiers and computers. Operated and maintained offset duplicator and silver offset master maker camera. Installed and maintained employer's computer based accounting system. Participated in all aspects of the business from retail sales to building maintenance.

EDUCATION:

Associate of Science Degree, 1983

Northern Oklahoma College, Tonkawa, Oklahoma

Major: Computer Science: Fortran and Cobol programming, Systems Analysis

Minors: Mathematics and Accounting

Training and Certifications:

- *Sykes Technical Training*
- *Various Certificates of Achievement in Technical courses for Copystar, Mita, Sharp, Royal, ABDick and other copiers*
- *PC Repair & Troubleshooting - A+ Prep*
- *Air Force Technical Training: Including Weather Radar, RVR computer, etc.*
- *Technical Instructor Course*

EXPERIENCE:

- *OJT trainer at New call center launch in Florida for Sykes Enterprises, Inc.*
- *AMD and Intel based ground up builds of computer systems.*
- *Configuration and repair of computers for Central, various individuals and companies.*
- *Above average knowledge of MSDOS, Windows 95, 98, ME and XP.*
- *Installed, tested, operated and maintained Short Range Radio Navigation Equipment. (SHORAN) Installed communication transceivers and other support electronics. Coordinated with ships master and fixed land based transponder operators to direct ships course to within fifty feet of predetermined positions offshore for oil prospecting and offshore navigation equipment testing.*
- *Construction Materials Testing Laboratory Manager and Technician*
- *Air Force Certified Technical Instructor of electronics at major training facility.*
- *Mac OSX – Final Cut Pro HD, DVD Studio Pro*

COMMUNITY SERVICE:

Created and maintain Internet Web site for North Central Oklahoma Historical Society, Pioneer Genealogical Society, 101 Ranch, Marland's Grand Home and Hutchins Memorial Auditorium.

(www.marlandgrandhome.com)

(www.kaycounty.info)

(www.hutchinsmemorial.com)

Conducted computer training to the members of these groups.

PERSONAL ACHIEVEMENTS:

Cho Dan - Soo Bahk Do Moo Duk Kwan (1st degree black belt - karate)